

# COLUMBIA HIGH SCHOOL

## EARTH SCIENCE

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Phone 207-2144

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The Earth Science teachers at Columbia would like to take the opportunity to welcome you and your child to the High School community. As a member of a cooperative team, it is important for you to know the expectations that will be placed on your son or daughter throughout the academic year.

The Regents Earth Science curriculum was developed by the State Education Department. The teachers at Columbia did not create the mandates. The execution and enforcement of the standards set forth by the curriculum is the responsibility of the teachers.

An integral portion of the Earth Science curriculum is completion of laboratory reports. A portfolio of laboratory assignments is a requirement for admission into the Regents exam. Your son or daughter will be required to complete and maintain all laboratory write-ups.

Please be aware that laboratory reports are not only required by the State of New York, but are also an integral part of the course. Lab reports have a significant role in determining a student's grade. Lab reports are worth 30% of the academic grade. Failure to turn in lab reports on the due date will result in a **reduction of 10% per day**. Students absent from school must turn in lab reports the day they return to school without penalty. It is the student's responsibility to turn in work when an absence occurs.

If a student fails to have write-ups of all labs completed during the academic quarter in their lab folder, the student's quarter grade will be calculated and all credit for each missing lab will be forfeited.

Failure to complete the lab requirement will bar your child from taking the final examination. As stated previously, your child's lab portfolio must be complete. All labs must be completed in accordance with the accepted Regents standard. An inventory of required labs will be conducted toward the end of May. If the lab portfolio is incomplete, for any reason, the student will have until **Friday, May 29<sup>th</sup>, 2009** to make up any work. After this date, labs will not be accepted and the student will be *barred* from the Regents exam. If the student is barred from the exam, the only way to receive a Regents Earth Science credit will be to repeat the *entire* course the following academic year. The student *will not be eligible* for summer school.

The Earth Science teachers ask for your cooperation and understanding of the expectations that will be placed on your son or daughter this academic year. Please review this document with your son or daughter and sign in the spaces provided for the parent and student. A copy is provided for you on the back of the materials needed sheet.

Sincerely,

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PARENT/LEGAL GUARDIAN

Ms. Cindy Taylor  
Earth Science Teacher

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STUDENT